

Detached Residential
Accessory Buildings
include:

- Sheds
- Barns
- Lean-tos
- Shelters
- Shops
- Pre-manufactured
buildings
- Carports

NOTICE

Work must start
within six (6) months
of issuance of permit,
or the permit will
expire. If, after
starting, the work is
discontinued for a
period of 12 months,
this permit will expire
immediately.

Beaufort County
Inspections Department

If you would like more information
regarding obtaining a building
permit, please contact:

Brandon Hayes, Building Inspector
252-940-5710

Brett Burbage, Building Inspector
252-940-5709

Hours

Monday-Friday 7:30am to 5:00pm



Beaufort
County
Inspections
Department



Permit
Requirements
for Detached
Residential
Accessory
Buildings

To Obtain a Permit :

The minimum information needed to complete an application for a permit for a detached residential accessory building includes:

1. Project Address
2. Property Owner's Name
3. Tax Parcel Number
4. Total Contract Cost
5. Contractor Phone Number and License Number
6. Full description of work to be done
7. Plot plan showing dimensions of the accessory building and the size of the primary structure

PERMIT PRICING **(includes service systems)**

Minimum Fee \$25.00

What about the wind zone?

For a building with any dimension greater than 12 feet, the building must be built to NC Building Code specifications to meet 110mph wind zone requirements. The building must be anchored to resist overturning and sliding by installing a ground anchor at each corner of the building.

Can I get a permit the same day?

Generally, yes. The application must be approved by the inspections department before a permit can be issued.

When do I call for an inspection?

This needs to be coordinated with the inspector at the time the permit is issued.

Will I need a plot plan?

Yes. The plot plan must show all existing and/or proposed structures, including distances from the property lines. A copy of a survey map or a hand drawn copy to scale will be accepted.

CAMA permits required?

If the project is located in an area of environmental concern, within 75 feet of a water body, a CAMA permit is required. For more information you may contact the NC Division of Coastal Management at 252-946-6481.

Is a licensed contractor required?

If the total project is \$30,000 or more then a General Contractor's License is required. All other trades are required to be licensed.

Are flood gates required?

Yes. If the accessory building is to be located within the AE-Zone (100 year flood area), then gates or dampers must be installed or the building must be elevated above the flood zone.